



DEPARTMENT OF THE ARMY  
HEADQUARTERS UNITED STATES ARMY FORCES COMMAND  
1777 HARDEE AVENUE SW  
FORT MCPHERSON GEORGIA 30330-1062

REPLY TO  
ATTENTION OF

AFLG-PR

4 Mar 99

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Contracting Information Letter (CIL) 99-16,  
Delegation of Authority for Correction of Alleged Mistakes in  
Bids Less Than \$100,000

1. Reference:

a. Memorandum, AFLG-PR, 21 Jan 99, Subject: Waiver of  
FAR 14.407-3(e), AFARS 14.407-3(e) and 14.407-4(d), enclosure  
2.

b. FORSCOM FAR Supplement (FFARS) 14.407-3, Other  
mistakes disclosed before award.

2. Subject delegation is at enclosure 1 as required in  
reference a. Reference b is outdated and currently being  
revised to include new procedures.

3. If additional information is needed, please contact Alan  
Schantz, [schantza@forscom.army.mil](mailto:schantza@forscom.army.mil), DSN 367-6227.

2 Encls  
as

TONI M. GAINES  
Chief, Contracting Division, DCSLOG  
Principal Assistant Responsible  
for Contracting

DISTRIBUTION:

COMMANDERS,  
III CORPS & FT HOOD, ATTN: AFZF-DOC  
XVIII ABN CORPS & FT BRAGG, ATTN: AFZA-DC  
COMMANDER AND FT RILEY, ATTN: AFZN-DOC  
COMMANDER AND FT CARSON, ATTN: AFZC-DOC  
JRTC & FT POLK, ATTN: AFZX-DOC  
I CORPS & FT LEWIS, P.O BOX 33931, ATTN: AFZH-DOC  
3RD INF DIV (MECH) & FT STEWART, ATTN: AFZP-DC  
101st ABN DIV (AASLT) & FT CAMPBELL, ATTN: AFZB-DOC  
COMMANDER AND FT DEVENS, ATTN: AFRC-FMD-DOC  
COMMANDER AND FT DIX, ATTN: AFZT-DOC

AFLG-PR

SUBJECT: Contracting Information Letter (CIL) 99-16, Delegation  
of Authority for Correction of Alleged Mistakes in Bids Less Than  
\$100,000

COMMANDER AND FT MCCOY, ATTN: AFRC-FM-DC  
NATIONAL TRAINING CENTER & FT IRWIN, ATTN: AFZJ-DC  
ARMY ATLANTA CONTRACTING CENTER, ATTN: AFLG-PRC



**DEPARTMENT OF THE ARMY**  
**HEADQUARTERS UNITED STATES ARMY FORCES COMMAND**  
**1777 HARDEE AVENUE SW**  
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REPLY TO  
ATTENTION OF

**AFLG-PR (715)**

**DELEGATION OF AUTHORITY FOR CORRECTION  
OF ALLEGED MISTAKES IN BIDS LESS THAN \$100,000**

- 1. Based on FORSCOM's authority as a Reinvention Center and waiver of FAR 14.407-3 (e), AFARS 14.407-3 (e) and 14.407-4 (d) that reads "without power of redelegation," I hereby delegate authority to approve the correction of mistakes in bids, where the alleged mistake is less than \$100,000, to all FORSCOM Directors of Contracting (DOCs) and the Chief of the Army Atlanta Contracting Center (AACC).**
- 2. Actions taken under this delegation shall require the DOC/AACC to obtain a local Staff Judge Advocate (SJA) concurrence for each bid requiring a proposed correction. In the event of SJA nonconcurrence, the proposed correction is to be forwarded to HQ FORSCOM for disposition. The proposed correction file is to have information tabbed, shall follow the procedures prescribed in FAR 14.407-3 (g) (3) and is to be forwarded to the Principal Assistant Responsible for Contracting (PARC).**
- 3. Files of any correction of mistakes in bid will be locally maintained to allow the PARC to review the action during scheduled Contracting Management Reviews. The authority will be withdrawn if reviews reveal misuse.**
- 4. This authority may not be further redelegated.**

A handwritten signature in black ink, appearing to read "Toni M. Gaines", is positioned above the printed name and title.

**TONI M. GAINES**  
**Chief, Contracting Division, DCSLOG**  
**Principal Assistant Responsible,**  
**for Contracting**



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HEADQUARTERS, UNITED STATES ARMY FORCES COMMAND  
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REPLY TO  
ATTENTION OF

21 JAN 1999

AFLG-PR

MEMORANDUM FOR Chief, U.S. Army Strategic Management and  
Innovations Division, Directorate of Management,  
Office of the Chief of Staff, U.S. Army, 1725  
Jefferson Davis Highway, Crystal Square Two, Suite  
1001, Arlington, VA 22202

SUBJECT: Waiver of Federal Acquisition Regulation (FAR) 14.407-3(e), and Army Federal Acquisition Regulation (AFARS) 14.407-3(e) and 14.407-4(d), Correction of Mistakes in Bids


1. Reference memorandum, DACS-DMC, 4 Nov 97, subject: Army Reinvention Waiver Procedures.
2. Headquarters Forces Command (FORSCOM) in its role as a Reinvention Center waives that part of FAR 14.407-3(e), AFARS 14.407-3(e) and 14.407-4(d) that reads "without power of re-delegation" to approve the correction of mistakes in bids where the alleged mistake is less than \$100,000. I am directing the FORSCOM Principal Assistant Responsible for Contracting to delegate the approval authority for correction of bid mistakes valued at less than \$100,000 to all FORSCOM Installation Directors of Contracting (DOCs) and the Chief of the Army Atlanta Contracting Center (AACC), without power of re-delegation.
3. The DOC/AACC must obtain a local Staff Judge Advocate (SJA) concurrence for each bid requiring a proposed correction. In the event of SJA non-concurrence, the proposed correction is to be forwarded to HQ FORSCOM for disposition. Files of any correction of mistakes in bid will be locally maintained so that HQ FORSCOM can review the action during scheduled Contracting Management Reviews, conducted biannually. The authority will be withdrawn if reviews reveal misuse.

ENCL 2

AFLG-PR

SUBJECT: Waiver of Federal Acquisition Regulation (FAR) 14.407-3(e), and Army Federal Acquisition Regulation (AFARS) 14.407-3(e) and 14.407-4(d), Correction of Mistakes in Bids

4. For further information, please contact Harry Rogers, FORSCOM Reinvention Project Officer, at DSN 367-6873.

  
JOHN M. PICKLER  
Lieutenant General, USA  
Chief of Staff

CF: Department of the Army, Office of the Assistant Secretary,  
Research, Development and Acquisition